

EXHIBITION MANUAL



39th ESVS Annual Meeting 2025

23th – 26th September 2025 | ICC Istanbul
Istanbul, Türkiye

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CONTACT INFORMATION

The 39th ESVS Annual Meeting 2025 (ESVS 2025) will be held at ICC Istanbul, in Istanbul, Türkiye, from 23rd – 26th September 2025.

This manual is intended to make your participation at the meeting as smooth and productive as possible. If you have any questions or require further assistance, please do not hesitate to contact us.

Congress by design has been appointed as the conference secretariat in charge of local organization and management of the meeting on behalf ESVS.

Conference Secretariat ESVS Annual Meeting 2025 - Congress by design

Contact person: Paul Gruijthuisen, Sponsor Manager

P: +31 (0)88 089 8101

E: sponsorsesvs@congressbydesign.com

W: <https://esvs.org/events/annual-meeting/annual-meeting-2025/>

Contact person: Jort Leget, Sponsor Coordinator - Congress by design

P: +31 (0)88 089 8101

E: sponsorsesvs@congressbydesign.com

W: <https://esvs.org/events/annual-meeting/annual-meeting-2025/>

Transportation, shipments and storage - Today's Value Added Logistics B.V.

Contact person: Udo Smit, Event logistics managers

P: +31 (0)348 478 016

E: events@todayslogistics.nl

W: <https://todayslogistics.nl/esvs-2025>

THE ACADEMY COMMITTEE PATHWAY LEADS

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Kak Khee Yeung	PAD Pathway Lead	kakkhee.yeung@gmail.com
Efthymios (Makis) Avgerinos	Venous Pathway Lead	efavgerinos@gmail.com
Roberta Brambilla	Vascular Access Pathway Lead	roberta.brambilla@stgeorges.nhs.uk
Claudia Schrimpf	Carotid Pathway Lead	Claudia.Schrimpf@stadtsptal.ch
David Lewis	Professional Development & Academic Pathway	david.lewis23@wales.nhs.uk
Bredahl	Diagnostic Pathway Lead	kimbredahl79@gmail.com
Rebecca Andrea Conradsen Skov	Training Team Co-ordinator	rebecca.andrea.conradsen.skov@regionh.dk
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Elena Iborra	Aortic Fellowship Lead	eiborra@bellvitgehospital.cat
Ahmed Nassef	Carotid Pathway Lead (shadow)	a.nassef@nhs.net
Sanna Kouhia	Professional Development & Academic Pathway (shadow)	sanna.kouhia@fimnet.fi
Xavier Martí Mestre		xamame@hotmail.com
Mert Meric	EVST representative (Shadow)	drmertmeric@gmail.com
Kostas Spanos	Aortic Pathway Lead (Shadow)	Spanos.kon@gmail.com

GENERAL INFORMATION

Host City

Istanbul, the only city in the world that spans two continents—Europe and Asia—is a captivating blend of history, culture, and modern life. Once the capital of the Roman, Byzantine, and Ottoman Empires, the city is a living museum where ancient architecture and rich traditions meet contemporary energy.

Iconic landmarks like the Hagia Sophia, Blue Mosque, and Topkapi Palace showcase its imperial past, while the Grand Bazaar and Spice Market offer vibrant glimpses into centuries-old commerce. Beneath the surface, the Basilica Cistern tells tales of Byzantine engineering.

Yet Istanbul is not frozen in time. It's a bustling metropolis of over 15 million people, filled with trendy neighborhoods like Beyoğlu and Kadıköy, a dynamic arts scene, and a rich culinary culture—from street food like simit and kebabs to fine Ottoman cuisine.

Religious and cultural diversity is woven into daily life, with mosques, churches, and synagogues standing side by side.

In Istanbul, East meets West—not just geographically, but in spirit. It's a city where the past and present live in harmony, inviting exploration and connection.

About ESVS

The European Society for Vascular Surgery was founded and inaugurated on May 6, 1987 in London. This inaugural meeting was attended by presidents or representatives of almost all the National Vascular Societies in Europe, who supported the formation and aims of the ESVS.

The officers and members of the Council were proposed and elected, ensuring a satisfactory representation from various European countries. It was further agreed that the Society would generally meet in September each year. The Society has grown enormously since and has now over 3000 members, mostly European, but many for other parts of the world.

Our mission is to improve vascular health for the public benefit. We are proud to have over 3.000 members from all over the world. Members are medical specialists involved in the care and treatment of patients suffering from vascular diseases.

The ESVS is an **inclusive** organisation, which values and seeks out a diverse membership pool, promotes inclusion among members. We embrace all differences and foster respect and a sense of belonging. We believe that diversity enriches our perspectives, improves our performance and makes everyone feel safe and valued.

EXHIBITION DATES AND HOURS

Set-up times:

Monday, September 22	08.00 - 20.00 hrs.	Exhibition construction build up
Monday, September 22	20.00 - 22.00 hrs.	Cleaning Exhibition Area
Tuesday, September 23	09.00 – 12.00 hrs.	Setup exhibition for exhibitors

Construction Build up:

We will provide a schedule for construction build up and unloading/loading. As there is limited unloading/loading and entrance access to the venue, we kindly ask you to adhere to the allocated time and do not block the entrance at any time. Your allocated time will be communicated closer to event date. The construction will be scheduled between 08:00 – 20.00 on Monday 22 September.

Before starting the installation of your booth, you should report to the Registration Desk to receive move-in instructions. Exhibition Management unfortunately cannot provide move-in assistance.

Exhibition hours*:

Tuesday, September 23	12.00 – 18.00 hrs.
Wednesday, September 24	08.00 – 18.00 hrs.
Thursday, September 25	08.00 – 18.00 hrs.
Friday, September 26	08.00 – 12.00 hrs.

*30 minutes before the start of the programme until 30 minutes after the final session. Please check at the Registration Desk for the final programme.

Dismantling:

Friday, September 26	12:00 – 20.00 hrs.
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For safety reasons, breakdown can't commence before the official end of the exhibition (Friday, September 26, 2024 at 12.00 hrs, after the final session) and until all visitors have left the exhibition floor spaces.

Removal of all goods and stand build materials and collection of material from stands by your appointed company cannot commence before that time.

Exhibitors must ensure that any return shipments are clearly labelled (including contact details & shipment destination) and ready for collection from their stands by their appointed company.

Any items left uncollected after 20.00 hrs on Friday, September 26 will be removed and discarded.

EXHIBITION REGISTRATION & ACCOMMODATION

The complimentary registration(s) included in the packages are full conference registration(s). You will have access to the scientific programme as well as the conference areas, lunches, coffee breaks and Welcome Reception, and any relevant workshops you are involved in.

Complimentary registrations included in the package

- (18sqm) – 3 free registration
- (12sqm) – 2 free registration
- (9sqm) – 1 free registration
- (6sqm) – 1 free registration
- (Floor space only) – 1 free registration

The fee for additional exhibitor badges regular is €410.00 and additional exhibitor badge late/onsite is €430,00. Please note that the exhibitor badges provide access to all conference areas, lunches, coffee breaks, and only the workshops you are sponsoring (all representatives in workshop rooms must be agreed upon in advance with the relevant Pathway Lead). Attendance to plenaries and parallel sessions of the meeting is not included in the exhibitor badge. Sponsorship of workshops only, does not include a free registration but gives you access to the workshops you are sponsoring.

The fees for additional full conference passes including access to the main scientific programme of the meeting are listed below:

- The extra full conference pass is € 955,00 (early bird deadline 8th of July)
- The extra full conference pass is € 1155,00 (standard/regular fee deadline 22th of September)
- The extra full conference pass is € 1175,00 (onsite fee)
- One day full conference pass is € 625,00

Name badges and registrations are personalised. Please be informed that making transfers of registrations to another person can result in an additional fee of € 40 per badge.

Exhibition Registration

To assign the complimentary registration(s) included in the package or to order additional exhibitor badges please go to the sponsor website. The person who has received this exhibitor manual has been appointed as the main contact person and has received the discount code(s) in the accompanying email. Please follow the below instruction in order to register for the 39th ESVS Annual Meeting in Istanbul.

Visit the ESVS [sponsor website](#)

- Go to 'My Account' and log in with credentials that you have received with exhibition manual.
- Click on 'Registration tickets' under 'Products' and add the registrations to your 'shopping cart'.
- Click on your 'shopping cart' to view your order. Ensure all registrations are listed.
- Please enter the discount code that has been shared with the main contact person via email under 'Have a Promotional Code?' and click on 'Apply coupon'.
- Proceed then to checkout.
- Fill in the billing details that should be on your invoice.
- Click on 'Place order'.
- After you have placed the order, you will receive an email with the registration form. Please register each participant individually via the form.
- For workshop representatives, please select this option, where relevant – representatives who weren't previously agreed with the Pathway Lead, will be not be permitted to enter workshop rooms.

Hotel Reservations

Our local partner has negotiated special rates with hotels in the vicinity of the conference centre. Hotel reservations for the ESVS 39th Annual Meeting in Istanbul are being handled exclusively by our official local partner, K2 Events Istanbul. You can safely book your accommodation through them here: <https://esvs2025.digiconkayit.com/en>

For group reservation, please contact esvs2025@k2-events.com.

EXHIBITION FACILITIES

The exhibition will largely run concurrently with the ESVS Annual Meeting 2025 conference programme including breaks. The exhibition area is located level B2. Catering stations are available throughout the exhibition area, guaranteeing maximum exposure for exhibitors.

Seamless stands

For all sponsors with exhibition space and purchased a seamless stand, we will provide the following (unless agreed otherwise) :

- Seamless stand – same size as exhibition space booked
- Standard setting and furniture seamless Booth for 6m2:
 - o Seamless branded wall
 - o One Table with two chairs
 - o Waste basket
 - o Standard electricity (3 KW) with one plug
 - o Carpet included in the booth
 - o One lighting spot for each 3m²
 - o Basic cleaning
 - o Participant scanner
 - o 1 full conference badge
- For the 9m2 scheme booth you get also the following additional furniture:
 - o 1 cabinet
- For the 12m2 scheme booth you get also the following additional furniture:
 - o 1 high table and 2 high chairs
 - o 1 cabinet
 - o 1 additional full conference badge
- For the 18m2 scheme booth you get also the following additional furniture:
 - o 1 high table and 2 high chairs
 - o 2 cabinet
 - o 2 additional full conference badge



Floor space only

If you have ordered a floor space only stand all the information as mentioned above is not included. We will outline your stand on the exhibition floor. If you need additional items for your stand, please have a look at the sponsor website. Your sponsor website account login has been sent to the main contact. Please login before placing any orders.

Furniture, Stand Electricity & Audio Visual

The person that has received the exhibition manual is appointed as main contact. If you are interested in adding any furniture, stand electricity or audio visuals to your exhibition space please go to sponsor website. Please note that the person who has received the exhibition manual will be the main contact person and has received the sponsor website account login.

All items in your store are available to hire (subject to availability) and can be purchased at the checkout with a bank transfer payment. If you require additional assistance while ordering these items please contact sponsorsesvs@congressbydesign.com.

Graphics & Branding

When you have booked the seamless stand, the seamless branded wall is included in your package. If you are interested in including graphics or branding items to your exhibition space please contact sponsorsesvs@congressbydesign.com

Graphics

Seamless graphics are fitted to your stand to offer a continuous seamless appearance. They stand just off the shell wall. Upon the supply of your artwork, we print and install the panels to your stand before your arrival at the exhibition. Please have a look at the basic technical specifications and dimensions below and how

This to consider when designing your artwork:

- Please send your projects in PDF or TIFF Formats.
- Please set the DPI (Dots Per Inch) value according to the table (below). When in doubt, please contact sponsorsesvs@congressbydesign.com.
- !! When preparing a design at a scale of, say, 1:10, The DPI value should be multiplied by the scale value !!
- Design over 1m x 1m should be prepared at a scale of 1:10. For unusual projects, please ask for a scale of 1:20, 1:50.
- Provide projects in the subtractive colour space. i.e. CMYK profile Coated Fogra 39 (iso 12647-2:2004). If the project contains spot colours (additional: Pantone, RAL, NCS) or in RGB Space, The they will be decolorized to CMYK space by default. Please do not select the overprint option for objects (except for white colour printing). For deep black components: C60 M50 Y40 K100.
- Do not add any black registration marks, cut marks, densitometric scales, etc in the files. The dimension of the graphics is the final dimension. The only exception includes files for cutting and milling.
- Please include your company name or abbreviation in the file. The last part is the exact final size. Use an underscore instead of space. Example Company name 600x300cm.pdf.
- PLEASE NOTE: It is not possible to receive printer proofs. Your artwork will be flagged if any problems are apparent.
- The DEADLINE for delivering the artwork is Tuesday 19 August.

size	< 1 m	2 m	3 m	4 m	5 m	6 m	7 m	8 m	9 m	10 m	> 10 m
< 1 m	300 - 150	150 - 96	96	96 - 72	72	72	60	50	40	40	40 - 30
2 m	150 - 96	96	96	72	72	60	60	50	40	40	40 - 30
3 m	96	96	72	60	60	60	50	50	40	40	40 - 30
4 m	96 - 72	72	60	60	60	50	50	50	40	40	40 - 30
5 m	72	72	60	60	50	50	50	40	40	40	40 - 30
6 m	72	60	60	50	50	50	50	40	40	40	30
7 m	60	60	50	50	50	50	40	40	40	40	30
8 m	50	50	50	50	40	40	40	40	30	30	30
9 m	40	40	40	40	40	40	40	30	30	30	30 - 25
10 m	40	40	40	40	40	40	40	30	30	30 - 25	30 - 25
> 10 m	40 - 30	40 - 30	40 - 30	40 - 30	40 - 30	30	30	30	30 - 25	30 - 25	30 - 25

The table shows the DPI values for each size of graphic projects (raster objects) at a scale of 1:1

Food & Beverage (F&B)

ESVS Annual Meeting 2025 participants are being offered a wide selection of F&B items during the Welcome Reception, AM and PM coffee breaks and lunches. The buffet stations are spread out through the exhibition area (level B2). There will be a sponsor lounge nearby the exhibition hall where coffee and tea will be served all day. Lunch and snack breaks will be served as well.

If you are interested in including food and beverage items to your exhibition space please click [sponsor website](#). Your sponsor website account login has been sent to the main contact. Please login before placing any orders. Payments are to be made in advance and by bank transfer only. If you require additional assistance while ordering these items, please contact sponsorsesvs@congressbydesign.com.

Please note: It is **NOT** allowed to bring any kind of catering for example coffee machine (such as Nespresso) to your stand. Please note you can purchase your coffee machine or other catering items in the [sponsor website](#). Please keep in mind ordering additional electricity point for your stand.

Other

If you would like to order additional items for your exhibition space that are not mentioned above please contact the conference secretariat at sponsorsesvs@congressbydesign.com.

Booking deadline for additional items and catering: **19 August 2025**. Ordering is still possible after the deadline, but there will be a surcharge of **25%** after 19 August 2025. Close of ordering is **28 August 2025**.

Transportation & customs

All deliveries of materials or products intended for your stand or workshop at the ESVS Annual Meeting 2025 must be arranged exclusively through Today's Logistics, the official logistics and customs partner for the event. The use of any alternative service providers is strictly prohibited. For detailed instructions and procedural guidelines, please visit: todayslogistics.nl/esvs-2025.

Please be advised that the event organisers do not assume any responsibility for import duties, customs fees, or delivery-related costs. These are the sole responsibility of the exhibitor. Furthermore, the organisers shall not be held liable for any lost or delayed shipments, regardless of whether they were sent directly or via third-party carriers.

All loading and unloading activities must take place at the designated side entrance of the ICC Istanbul. Access to this area is strictly limited to the following dates: 22 September 2025 (stand build-up), 23 September 2025 (stand decoration), and 26 September 2025 (dismantling). Vehicles must be parked in the venue's adjacent parking garage, outside level B2.

All items brought into the venue will be subject to security screening. Packages with dimensions up to 480 x 320 x 360 mm will be scanned; any larger items will be inspected manually by ICC security personnel.

Please note that only passenger elevators are available between ground level and levels B2/B3. Goods must therefore be transported via the external entrance at level B2. While lift interiors will be protected during set-up and dismantling, caution is advised as the lifts are fitted with lacobel glass, which is highly fragile. Lift specifications are as follows: door width 120 cm, door height 220 cm, depth 150 cm, and maximum load capacity of 1000 kg.

All shipments must be clearly labelled with your stand number and company name, in accordance with the labelling instructions provided by Today's Logistics. It is essential to coordinate your shipment in advance with Today's Logistics to ensure a smooth and timely delivery process.

When packing your materials, you must provide Today's Logistics with the most detailed inventory list possible. This also applies for the return goods, which should be listed as precisely as possible. Today's Logistics can assist you with this process.

For any assistance, contact Udo Smit at events@todayslogistics.nl

More info: todayslogistics.nl/esvs-2025

Labelling

Please include the following:

“FAO: ESVS”

Insert COMPANY NAME

Insert STAND NUMBER

For workshop equipment deliveries and collection, please see below.

Post-event logistics

Companies must ensure that any return shipments are clearly labelled (including contact details & shipment destination) and ready for collection from their stands by Today's if they ordered them.

It is the company's responsibility to ensure materials are packed adequately for return shipping, where needed. It is the company's responsibility to ensure a courier has been arranged to collect any materials after the event, including for workshops, where needed.

Location of Today's VAL & TFS

Today's Logistics strongly prefers to receive all shipments at their central warehouse in the Netherlands for optimal handling and coordination. This ensures seamless logistics, secure storage, and timely delivery to your final destination.

Primary Warehouse Address (The Netherlands):

Today's Value Added Logistics B.V.

Tasveld 14

3417 XS Montfoort

The Netherlands

If needed, Today's Logistics also operates a global network of warehouses. For inquiries or assistance in choosing the most suitable location for your shipment, please contact:

events@todayslogistics.nl.

For deliveries in Turkey, Today's Logistics will be utilizing a local warehouse in Istanbul to receive and consolidate shipments. They will ensure the best possible combination of price, service, and efficiency tailored to your needs. Please contact events@todayslogistics.nl to coordinate the most effective warehouse solution in Istanbul. The Today's Logistics team will guide you through every step and handle all required documentation to ensure a smooth process from start to finish.

WORKSHOPS

All information regarding the workshops can be found below. If you have any questions regarding the workshops please contact Ciara McFerran at ciara@esvs.org.

Workshop Storage

Goods for workshops can be stored with Todays Logistics. Please contact Todays Logistics before the 1st of September. Products and materials cannot be stored onsite.

During the Annual Meeting – Workshop storage rooms level B3

Labelling Shipments

Deliveries must be very clearly labelled with ESVS and your company name as there is a high number of other exhibitors packages delivered to the venue. This will also ensure that materials can be easily located by others who need to access them, in short time frames.

Please include the following:

FAO: ESVS
WORKSHOP MATERIALS
INCLUDE BOX NUMBER 1/2/3
INSERT COMPANY NAME
INSERT WORKSHOP NAME
LEVEL 2/3 (Please choose)
WORKSHOP STORAGE ROOM LEVEL 3

In addition, following feedback from 2024 regarding the organization and accessibility of materials during the week, we kindly request you to fill out page 14, detailing what is in each box. This will be hung above your group of boxes, enabling others to find materials easily (technical assistants, faculty, industry reps only). No unauthorized access will be allowed.

The organizers of ESVS Annual Meeting 2025 do not provide reimbursement or payment of import duties to couriers or suppliers upon delivery. The organizers are not liable for missing deliveries from users or deliveries that users have delivered by a third party.

It is the sponsor's responsibility to ensure that their goods are covered by a comprehensive insurance policy, which covers the goods at all times i.e. from premises to workshop room, duration of workshop and return to premises.



**Insert Company logo/
Company name**

Box 1 contains (include quantity):

Box 2 contain (include quantity):

Box 3 contains (include quantity):

Onsite workshop logistics dates and hours

Set up time – one hour prior to workshops for workshops starting first thing in the morning, or during coffee / lunch breaks for afternoon workshops. Please come to the workshop registration desk for more information.

Post-event logistics

It is the company's responsibility to ensure a courier has been arranged to collect any materials after the event, where needed.

Companies must ensure that any return shipments are clearly labelled (including contact details & shipment destination) and ready for collection.

It is the company's responsibility to ensure materials are packed adequately for return shipping, where needed.

Room set-up

The workshop rooms will be located on level B3 of the venue. Please note that a fixed set-up in the workshop room will be provided including:

- 1 screen
- 1 projector
- 1 laptop
- 8 power outlets
- up to 24 tables
- up to 30 chairs

Please mention any additional items you may need and we will let you know if this can be provided.

Due to restricted time in term of set-up and dismantling, we do advise not to change anything into the provided set-up of the room. Should a partner imperatively need to change the set-up, it will be his responsibility to place the furniture and equipment back to its original set up as soon as the workshop is finished, in order to offer the following company the initial and planned set-up.

Workshop registration desk

A workshop registration desk will be located on the B3 from Tuesday to Thursday to allow people to register for a workshop last minute and to find out more about the workshops in general. Opening hours will be communicated in the printed programme.

Technical Assistants

ESVS is recruiting 10 Technical Assistants who will support the workshops and the faculty teams. They will be in close contact with the Lead Convenor in advance of the meeting and will assist with equipment and room set up and take down on site. They will also be managing the door in terms of participants registered for the workshops.

Whilst they can assist our partners, it is the sponsor's responsibility to double check and make sure that all equipment ordered is available.

Convenors & Co-Convenors

Lead Conveners will be responsible for leading the workshop, the educational and scientific content and assigning tasks to the co-conveners. They manage the timing of the session and ensure sufficient hands-on experience for the attendees.

Conveners and industry representatives are invited to be at the workshop room at least 30 minutes prior to the start of their workshop to verify the set-up, test the equipment and audio video if necessary as well as to answer the potential questions and align with the entire team.

ICC Istanbul

ESVS Annual Meeting 2025 will be held at the ICC Istanbul, a city-centre, state-of-the-art venue for conferences. It is just a short walk from great hotels. Istanbul is served by two international airports: **Istanbul Airport (IST)** and **Sabiha Gökçen International Airport (SAW)**.

Istanbul Airport (IST): Located on the European side of the city, IST is one of the busiest airports in the world and offers direct flights from major cities across Europe, Asia, the Americas, and the Middle East. The airport is approximately 40 kilometers from the city center, with various transportation options including taxis, airport shuttles, and public buses available.

Sabiha Gökçen International Airport (SAW): Situated on the Asian side, SAW also handles numerous international flights, particularly from European and Middle Eastern destinations. The airport is about 50 kilometers from the city center, with easy access via taxis, shuttle buses, and public transportation.

The Venue location

ICC Istanbul

Darülbeyazıt Caddesi No:3,

34367 Şişli, İstanbul,

Türkiye

W: <https://www.iccistanbul.com/>

Accessibility

Due to the limited (un)loading areas at the ICC Istanbul and to ensure all work is performed according standard safety & environmental rules and regulations, the use of our shipping and storage partner Today's Logistics is recommended. Accessibility in the ICC is designed to be fully wheelchair accessible, featuring ramps and elevators that comply with international accessibility standards.

Exhibition Floor

The floor in the ICC Istanbul exhibition hall is made of a decorative carpet – special care must be taken not to leave any tape marks. ICC Istanbul recommends using removable TESA tape.

Elevators

There are multiple elevators in the venue. These all have different measurements.

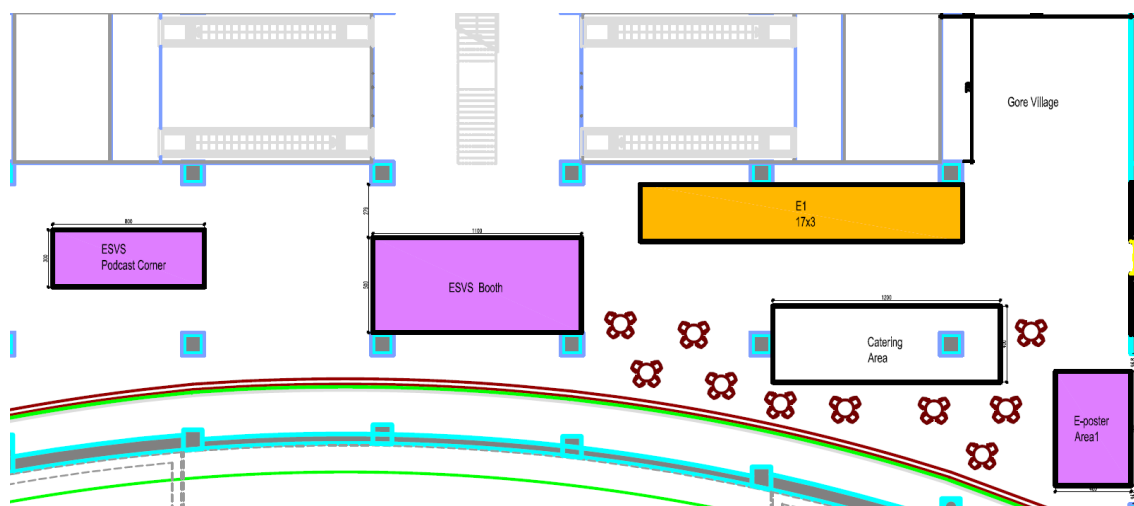
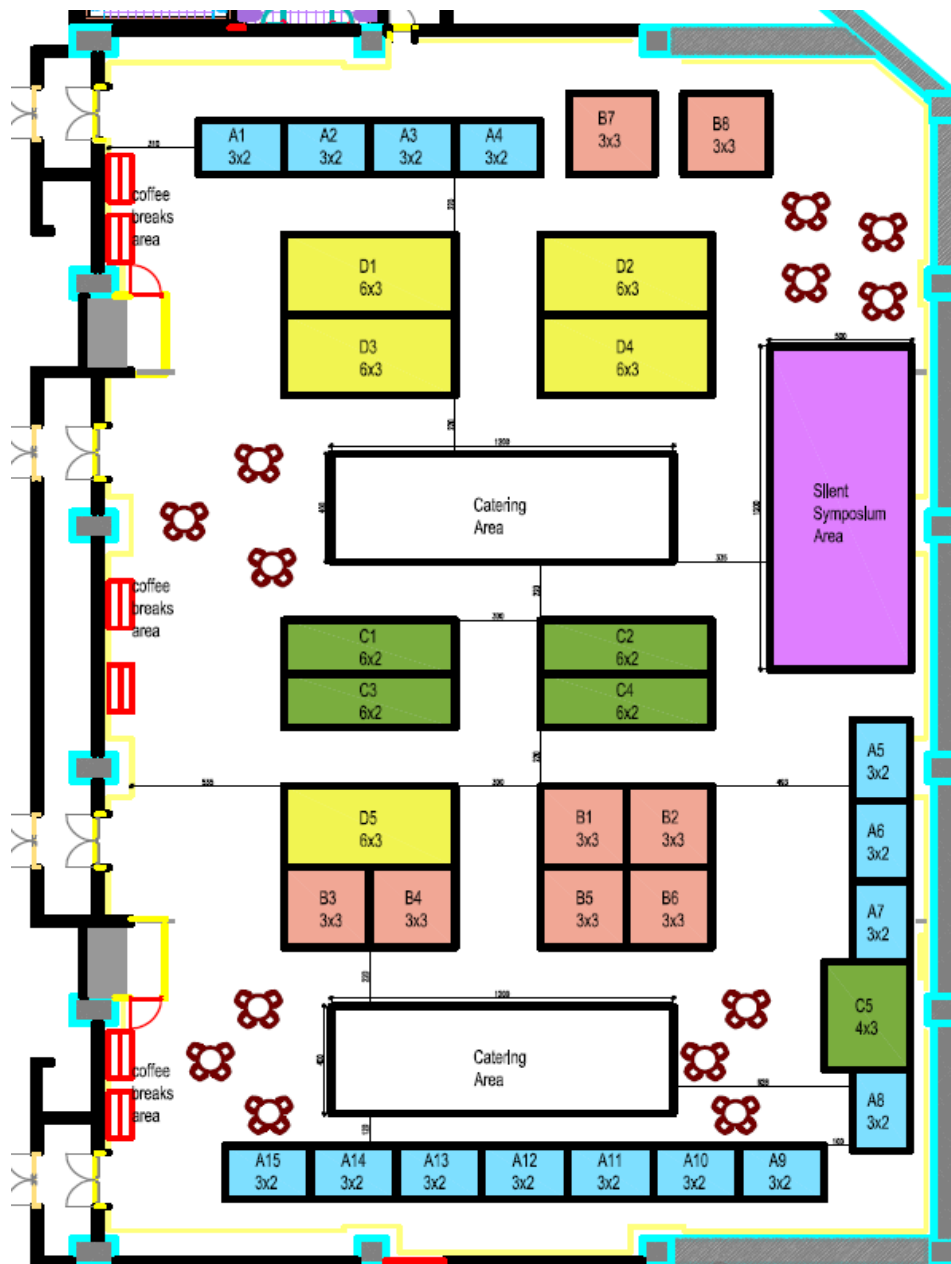
Please use service elevator to the first floor. The measures of this elevator are 2.20 m (h) x 1.20 m (w) x 1.50 m (d). The maximum loading weight is 1000 kilos.

Ceiling heights

You can build up to a maximum height of 4.00 meters in ICC Istanbul under the sprinklers.

If you have any doubts about the position of your booth, please contact the Conference Secretariat at sponsorsesvs@congressbydesign.com.

Floorplan Exhibition



A1	<i>Endologix Int. Holdings BV</i>	B3	<i>Terumo Aortic</i>
A2	<i>Predisurge</i>	B3	<i>Terumo Aortic</i>
A3	<i>Dendrite</i>	B5	<i>Getinge</i>
A4	<i>SOT Medical Systems</i>	B6	<i>Scanlan International Inc.</i>
A5	<i>Polynovo UK Limited</i>	B7	<i>Beijing Percutec Therapeutics Inc. (3x2m)</i>
A6	<i>Delacroix-Chevalier</i>	B8	
A7	<i>Angiodroid Spa</i>	C1	<i>Medtronic</i>
A8	<i>Solventum Germany GmbH</i>	C2	<i>Alfasigma S.p.A</i>
A9	<i>Shape Memory Medical</i>	C3	<i>Medtronic</i>
A10	<i>Bentley</i>	C4	
A11	<i>Penumbra</i>	C5	<i>Medistim ASA</i>
A12	<i>Shockwave Medical Inc.</i>	D1	<i>Philips</i>
A13	<i>Shockwave Medical Inc.</i>	D2	
A14	<i>Ziehm Imaging GmbH</i>	D3	<i>Lombard Medical Limited</i>
A15	<i>Ziehm Imaging GmbH</i>	D4	<i>Cook Medical</i>
B1	<i>Servier</i>	D5	<i>LifeTech Scientific</i>
B2	<i>Artivion JOTEC GmbH</i>	E1	<i>WL Gore</i>

Please note that the final floorplan may vary slightly as the stands may be shifted to make room for seating and facilitate catering; however the distribution will remain the same.

A – Z of INFORMATION

Accommodation

Istanbul offers an excellent choice of accommodation in a range of hotels. Please find more information about the accommodation options on the [website](#).

Additional requirements

If you require any additional technical facilities for your stand (other than provided in the toolkit), please contact sponsors@congressbydesign.com

Car Parking

The ICC offers a multi-level parking garage with a capacity of 850 vehicles. Designated parking spaces are available for vehicles of guests with mobility restrictions. The parking area is secure and operates 24/7. 1 hour: 60 TRY, 2 hours: 110 TRY, 4 hours: 200 TRY, 6 hours: 250 TRY, 12 hours: 300 TRY, 24 hours: 350 TRY (Turkish Lira)

Deliveries/Collections

It is not permitted to deliver any goods directly to the ICC Istanbul or at the attention of the ICC Istanbul staff. The goods will not be accepted. The ICC Istanbul cannot be held responsible for any loss of or damage to your goods. Any costs involved will be charged directly to the sender. Please send any goods to the freight forwarder (Todays Logistics).

Disabled Visitors

All exhibition halls, meeting rooms and public areas are accessible by wheelchair.

All toilets have access for disabled visitors, all doorways and lifts accommodate standard wheelchairs and have low-level buttons. **Note for exhibitors:** all stands should be readily accessible to disabled visitors.

Distribution of Promotional Material

All business including dispensing of literature and promotional material must be conducted from your stand. You are kindly asked not to hand out material etc. in any part of the exhibition hall or at the entrance to the event, in the hallways or conference rooms.

Safety and Security Procedures

For the Venue's Safety & Security Procedures please refer to this [document](#) of the ICC Istanbul. Please ensure that all stand staff are aware of the emergency procedures and are familiar with all fire exits.

First Aid

If you need assistance during your time at the ICC Istanbul, please address your request to the Registration/Information Desk, operating at the venue.

Hallways

Hallways shall be kept unobstructed at all times and exhibits shall not project into hallways.

Insurance

Neither the Organisers nor its contractors shall accept any liability for the loss, damage or destruction of any exhibits or equipment in workshop rooms. Companies are reminded they should take out adequate insurance cover against any risk of loss, damage, injury or liability.

Internet

The ICC Istanbul provides Wi-Fi access throughout all congress days. If you require a wired internet connection for your presentation or any other purpose, you can request this by contacting sponsorsesvs@congressbydesign.com.

For any additional services or products, please visit the sponsor website and log in to your account. Login details have been sent to the main contact person. Make sure to log in before placing any orders.

If you have special requests or require assistance beyond the available options, feel free to contact sponsorsesvs@congressbydesign.com.

Lost and Found

Lost and found items can be recovered at the Registration Desk or at the Reception of the ICC Istanbul.

Security

Whilst the Conference Organisers will make reasonable arrangements for security coverage, they and the venue are not responsible for any loss or damage which may occur and it will be the exhibitor's responsibility for the security of their stand and any workshops they are involved in, its exhibits and contents including personal property. To help ensure good security at the exhibition and workshops please take note of the following points:

- Do not leave cash, handbags, phones, valuables etc. in drawers, cupboards or on exhibits on your stand.
- Do not leave valuables in unattended clothing.
- Check all lockable desks and cupboards before leaving your stand.
- Make sure you arrive prior to the official opening times and do not leave your stand at night before the hall is clear of delegates. Ensure your equipment is supervised as needed.

Please note that the build-up/breakdown days are high risk.